



Government of Pakistan
Ministry of Information & Broadcasting
(External Publicity Wing)
Islamabad

TENDER NOTICE

Sealed bids are invited for supply of Stationery, Toners/Cartridges, Miscellaneous items and Renovation of office premises from reputed firms registered with Income Tax & Sales Tax Departments with adequate past relevant experience and financial capabilities for the supply of said items.

TERMS & CONDITIONS

1. The supplier must be registered with Income Tax & GST Department and should be on active tax payers' list.
2. Any alteration/overwriting on the bidding form will render the bid invalid. Bidding documents (both in hard & soft copies) can be obtained for a fee of Rs. 1,000 /- from the office of External Publicity Wing, Benevolent Fund Building, Zero Point, Islamabad.
3. The bidder shall submit a security deposit of **Rs. 100,000/-** in the form of demand draft /pay order in favor of DDO, Ministry of Information & Broadcasting, which shall be refundable as per PPRA rules.
4. The supplier will provide his company profile.
5. The bids, prepared in accordance with the instructions in the bidding documents, must reach the office of the undersigned on or before **Wednesday 20th September, 2023 till 11:00 AM** and will be opened on the same day **at 11:30 AM** in the presence of the bidders or their representatives.
6. The External Publicity Wing reserves the right to reject any or all bids/proposals at any time subject to PPRA rules 33 (1).
7. The items must be of the highest standard with maximum warranty.
8. The mode of payment will be through AGPR after completion of all the codal formalities.
9. This Notice is also available on www.ppra.org.pk and www.epwing.gov.pk

SECTION OFFICER (EP)

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Ministry of Information & Broadcasting
Benevolent Fund Building, Zero Point Islamabad
Ph: 051-9252392 & 051-9252263